## Application for Delta Dental of California Small Business Program, Delta Dental Choice, VSP, Unum and Landmark plans.

This application may be used for groups enrolling in a plan for:

- Delta Dental of California Small Business Program
- Delta Dental Choice
- VSP
- Unum
- Landmark

For complete program guidelines please refer to the applicable CoPower SELECT Summary of Benefits and Rate Guide.

Follow the guidelines below to complete this application based on the plan(s) in which your group is enrolling.

**For Delta Dental of California Small Business Program only -** Complete the Group Eligibility Information/ Carve-out/COBRA, Payment/Invoice, and Producer Statement sections on page 3 <u>AND</u> Delta Dental SBP Group Dental application on pages 4 through 8.

For Delta Dental Choice, VSP, Unum, and Landmark - Complete only the CoPower SELECT portion of the application on pages 2 through 3.

For Delta Dental of California Small Business Program <u>AND</u> another *SELECT* plan - Complete the applicable CoPower SELECT portions and all three pages of Delta SBP application in full.

For Multiple Producer Splits - Complete the Broker/Agent Information section on page 7 <u>AND</u> the Producer Statement on the CoPower SELECT section on page 3.

#### **Submission Guidelines**

- □ Submit a company check made payable to CoPower, or refer to page 5 for electronic payment options.
- □ List of employees, social security numbers, dates of birth, mailing addresses, and dependent information (name, gender and date of birth) on the appropriate CoPower SELECT Census Enrollment Form.
  - Enrolling employees may also complete the CoPower Employee Enrollment/Change Form-All Plans.
- □ For Delta Dental groups not submitting the full census:
  - Completed waivers and declination of coverage documents for employees waiving due to other dental coverage. Waivers not required for Voluntary plans.
  - DE-9C quarterly wage statement—reconciled or one month payroll register.
- □ For Delta Dental Voluntary Plan
  - If the group has prior comprehensive dental and wish to waive the benefits waiting period for initial enrollees, please provide the latest invoice and Prior Plan Summary.
- □ For Life: A Unum Employee Beneficiary Designation Form—to be provided to the employer for their records.
- □ For Voluntary Life and AD&D:
  - A completed Unum Employee Voluntary Term Life and AD&D Enrollment Form.
  - A completed Evidence of Insurability Form (for coverage amounts above the Guaranteed Issue limits).
  - Please check the Group Life Benefits box on the "Basic Term Life" form. (page 9).
- □ For Unum LTD:
  - Complete "Application for Group Insurance LTD" if enrolling in LTD (page 10).
- □ For Landmark:
  - Provide group's current medical bill.
  - For carve-out groups: designate medical plan type, and provide bill showing all enrollees on the designated plan.



### CoPower SELECT Program

Group Informat	tion - (skip this section if e	nrolling in Delta	a Dental SBP P	lan) - CoPower comr	munic	cation is by electronic mail.
Company Name:	:				DBA	
Street Address:				1		
City:			State:		Zip:	
Billing Address (ij	f different):			1		
City:			State:		Zip:	
Contact Name:					Title	
E-mail:			Phone:		Fax:	
If you wish to op	t out of E-mail communicat	on, check this bo	x 🗌		SIC	Code (required):
Type of Business			Tax ID #:			e Business Established:
Employer is a:	Partnership Corpor		Proprietorship	Requested Effectiv	/e Dat	
	Public Agency 🗌 Othe	(Please Explain):				(Free Online HR Support):
Delta Dental						
Total # of Employ	-		Eligible Employ	/ees:	1	Total # of Enrolling Employees:
	Choice Plans	(Non-Voluntary	(); 5-99			Choice DeltaCare USA; 5-99
		Ortho Option	Employer Co	ontribution		Plan 10B, Non-Voluntary
Premier Plan		10+ enrolling) 기사		<u>100%</u> (required)		Employer Contribution
PPO Plans	1500 Max 2000 Max	Yes No	Dependent:	(minimum 50%		Employee: <u>100%</u> (required) Dependent: (minimum 50%)
Vision Service P	'lan (2-1000)					
Tatal # af Ennalli		Employer	Em	nployee:		Dependent:
Total # of Enrolli	ng Employees:	Contributio		00% for all plans excep	ot the	voluntary plans) (minimum 0%)
Prior Carrier:	None None		Plan A \$20 Plan B \$25			i10/\$25 Vol 🔄 Choice Plan C \$10/\$25 Volision 5:25* 🔄 Vol 🔄 Signature Plan B \$25
			Plan B \$25 (\$13			
Cancel Date:		Choice F	Plan B \$20/\$20	Vol 🗌 Choice Pla	an C \$	20/\$20 Vol *Employer Sponsored Plan
Landmark Chiro	opractic & Acupuncture(2	-199) Enrollee mi	ust be enrolled i	in group medical to qι	ualify	
	opractic & Acupuncture( ng Employees:		<i>ust be enrolled i</i> Contribution	in group medical to qu Employee: (minimum 50%)	ualify	Dependent: (minimum 0%)
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Is the new hire waiting period waived for initial enrollments?	Is this group a class carve-out?
Eligibility begins on the first of the month following:	If yes, state the class of employees to be covered:
Date of Hire 1 Mo. 2 Mo. 3 Mo.     Days: Other:	Is your group currently subject to: Cal-COBRA Fed-COBRA <b>Cal-COBRA</b> : <i>Employed 2-19 eligible employees on at least 50% of its</i>
Does the company have a pre-tax Sec. 125 or POP plan?	<ul> <li>working days in the previous calendar year*</li> <li>Fed-COBRA: Employed 20+ eligible employees on at least 50% of its</li> </ul>
Do you elect Open Enrollment for your Delta Dental plan? (Group must have pre-tax Sec. 125 or POP plan in place)	working days in the previous calendar year*
Payment/Invoice - CoPower communication is by electronic	mail
<b>Invoices</b> If you wish to opt out of E-mail invoices, check this	
Contact Name	Email address
Ine above information will be used to authenticate access to Initial Payment Do you wish to have your initial payment de	the invoice. You must notify CoPower if this contact or e-mail address changes.
Yes Please complete the bank information below, enter t	
No Please submit a company check made payable to Col	
<b>Ongoing Payment</b> Do you wish to have your monthly invoic	
	ach a copy of a voided check. (Allow up to one billing cycle to process your request. You
must continue to submit your payment until your invoice indicate	s that the amount due will be debited from your account.)
No	
<b>Bank Account Information</b> <i>(must be a Checking Account)</i> Account Holder's Name (if different from above):	
Name of Bank:	
Bank Address:	
Bank Routing Number:	
Account Number:	
Premium Amount – Number (e.g. \$50):	
	1.11
Premium Amount – Written (e.g. fifty dollars)	dollars
I hereby authorize CoPower to initiate debits from the account identif do by the 25th of the month prior to the month coverage. If I war Authorization form by the 25th of the month prior to the month of o	ied above. I understand it remains in effect until I give written notice to CoPower, which I must at to change the banking information that CoPower debits, I will submit a new Direct Debit coverage. In the event a debit is made to my account in error, I authorize CoPower to make a
I hereby authorize CoPower to initiate debits from the account identif do by the 25th of the month prior to the month coverage. If I war Authorization form by the 25th of the month prior to the month of o correcting entry to my account. CoPower will notify me of payments re	ied above. I understand it remains in effect until I give written notice to CoPower, which I must It to change the banking information that CoPower debits, I will submit a new Direct Debit
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#### SMALL BUSINESS PROGRAM GROUP DENTAL APPLICATION

Delta Dental of California 560 Mission Street, Suite 1300 San Francisco, CA 94105 415-972-8300

APPLICANT INFORMATION						
Name of Applicant:			Fed. ID/TIN:     Public Entity: Yes     No			
Contact:			Phone:			
Email:		Fax:				
Address:						
City:			State:	ZIP Code:	County:	
Industry Type:			SIC:			
Billing Address, if different:						
Billing Contact:			Phone:		Fax:	
Billing Email:			_			
Situs State: California G	roup Type: Employ	yer	Contract Typ	e: Non Retention	Length of Contract: 1 year	
Proposed Effective Date:						
Recipient of Electronic Docum	ents and Notices:	Applicant 🗌 C	)ther (provide n	ame and email, add	dress or fax number):	
I, the Contract holder, authoriz	e the broker to ma	anage eligibility on r	my behalf: 🗌 Y	es 🗌 No		
Name of prior dental carrier:						
DELTA DENTAL PPO™ BENEFIT	DESIGNS – Under	written by Delta De	ental of Californ	ia		
DELTA DENTAL PPO™ BENEFIT		written by Delta De DRE		ia NTAGE	DELUXE	
DELTA DENTAL PPO™ BENEFIT Select a Dental PPO plan	CC PPO:	PPO:			PPO:	
	cc	PPO:	ADVA PPO:	NTAGE	<b>PPO:</b>  )	
	CC PPO:	PPO:	ADVA	NTAGE	PPO:	
	CC PPO:	PPO:	ADVA PPO:	NTAGE	<b>PPO:</b>  )	
	CC PPO:	PPO:	ADVA PPO:	NTAGE	<b>PPO:</b>  )	
Select a Dental PPO plan	CC PPO:	DRE PPO: #	ADVA PPO:	NTAGE	<b>PPO:</b>  )	
Select a Dental PPO plan # U h - Orthodontic Services	CC PPO:	DRE PPO: #	ADVA PPO: PPO Plus Premi    No	NTAGE	PPO:         )         PPO Plus Premier:         )         )         )         )         )         )         No         Child Only	
Select a Dental PPO plan          #       'U'''         h       -         Orthodontic Services (Optional)         Orthodontic Lifetime	CC PPO:	DRE PPO: #	ADVA	NTAGE	PPO:         )         PPO Plus Premier:         )	
Select a Dental PPO plan          #       U         #       U         h       -         Orthodontic Services (Optional)       Orthodontic Lifetime Maximum (Per Enrollee)	PPO: # · · · · · · · · · · · · · · · · · · ·	PPO:	ADVA	NTAGE er™:	PPO:         )         PPO Plus Premier:         )	
Select a Dental PPO plan # U h - Orthodontic Services (Optional) Orthodontic Lifetime Maximum (Per Enrollee) D&P Maximum Waiver®	CC PPO: # ·	PPO:	ADVA	NTAGE er™:	PPO:         )         PPO Plus Premier:         )	

DELTA DENTAL'S DUAL CHOICE BENEFIT DESIGNS					
Dual Choice 1 - Choose any o	ne Delta Dental PPO plan and	any one DeltaCare USA plan from abo	ve		
Dual Choice 2	D&P Maximum Waiver	Orthodontic Services (Optional) No Child Only	Calendar Year Maximum (Per Enrollee) \$1,500 \$2,000		
Dual Choice 3	D&P Maximum Waiver	Orthodontic Services (Optional) No Child Only	Calendar Year Maximum (Per Enrollee) \$1,000 Low/\$1,500 High \$1,500 Low/\$2,500 High		
Core/Buy-Up	Fee Basis (select one)  PPO PPO Plus Premier	Orthodontic Services (Optional) No Child Only	Calendar Year Maximum (Per Enrollee) \$1,000 Core/\$1,500 Buy-Up \$1,000 Core/\$2,000 Buy-Up		
CONTRIBUTION AND PARTICI	PATION				
PPO Employer Contribution and	Participation Requirement	(check one):			
100% All eligible employees	75%-99.9% 75% of eligible employe	ees 50%-74.9% 50% of eligible employees	0%-49.9% (Voluntary Plan Only)		
		y not be less than the greater of the pe nay not be less than the greater of the			
DeltaCare USA Employer Contri	bution Requirement (check o	one):			
At least 75% for employees and dependents	At least 75% for employ	yees Less than 75% for employe	es		
Enrollment may not be less than	2 primary enrollees.				
PPO Core/Buy-Up Employer Cor	ntribution* and Participation	Requirement (check one):			
☐ 100% All eligible employees	75%-99.9% 75% of eligible employe	ees 50%-74.9% 50% of eligible employees			
Enrollment, in both the Core and enrollees.	d Buy-Up options, may not be	less than the greater of the percentage	e listed above or five primary		
* Employer contribution is based	d solely on the Core rates.				

Note: Refer to Small Business Program brochure for specific plan information and underwriting guidelines.

Rates and Enrollment Second Plan if Dual Choice is Selected								
	Monthly Rates	#Primary Enrollees	Total			onthly Rates	#Primary Enrollees	Total
			3	Tier				
EE Only	\$ x		= \$	EE Only	\$	x	=	\$
EE+1	\$ x		= \$	EE+1	\$	x	=	\$
EE+2 or more	\$ x		= \$	EE+2 or more	\$	x	=	\$
			4	Tier				
EE Only	\$ x		= \$	EE Only	\$	x	=	\$
EE+Spouse	\$ x		= \$	EE+Spouse	\$	x	=	\$
EE+Child(ren)	\$ x		= \$	EE+Child(ren)	\$	x	=	\$
EE+Family	\$ x		= \$	EE+Family	\$	x	=	\$
		тот	ral \$				TOTAL	\$
	ORMATION							
Census Data (fi	ll in the total # of p	primary emp	loyees for each of th	e applicable box	æs, liste	d below):		
# of Eligible Em	ployees:							
	PPO*		Delt	DeltaCare* Dual Choice PPO			PO	
# of Enrolled Employees: # of Enrolled Employ			yees:		(Low/Core,	ed Employees /PPO Plus Premie ed Employees Up/PPO):	er):	
Eligible Individu	ials (check applicat	ole boxes):	🖌 Eligible Employe	es 🔲 Retired E	mploye	es		
Eligible Depend	ents (check applica	able boxes):	Spouse	🖌 Children		Domest	ic Partner	Others
Eligible Require	Eligible Requirement (check one):       Date of hire       First of the month following date of hire         First of the month following       Date of hire							

\* If electing Dual Choice 1 populate both PPO and DeltaCare enrolled employee fields.

Application is herewith made for a dental service contract from Delta Dental of California (Delta Dental). It is understood that any variance to the underwriting criteria for this contract must be approved by Delta Dental prior to acceptance of the plan. Applicant understands that, regardless of the effective date above, unless and until 1) this Application is executed by a duly authorized officer of Applicant and returned to and accepted by Delta Dental or its designated administrator(s), 2) the premium is paid, and 3) enrollment procedures are completed, no claims will be paid for Enrollees under the contract. It is understood that this Application is offered as an inducement for issuance of a dental service contract by Delta Dental. Such contract will be based exclusively on the information given to or acquired by Delta Dental from this Application and the terms of said contract will be issued separately. The contract will be deemed accepted and approved based on the Applicant's payment of premium after delivery of the contract. To that end, the signer of the Application declares that they have read the statements and responses above and that to the best of their knowledge the responses are true. No waiver or modification of the Application will be accepted unless in writing and signed by an authorized officer of Applicant.

This plan will become effective only upon issuance of a written agreement executed by a duly authorized officer of Delta Dental. In the absence of fraud or intentional misrepresentation of material fact, the statements in this application are deemed to be representations and not warranties. Any misrepresentation, omission, concealment of fact or incorrect statement which is material to the acceptance of risk may prevent recovery if, had the true facts been known to Delta Dental we would not in good faith have issued the contract at the same premium rate. *Applicant agrees that premiums and current eligibility will be submitted to Delta Dental's designated administrator by the 25th of the month prior to the coverage month*.

Except as otherwise limited by the Health Insurance Portability Accountability Act and its administrative simplification regulations ("HIPAA"), Applicant must provide Delta Dental or its designated administrator with Protected Health Information ("PHI") for the proper implementation, administration and management of the group dental service contract for which the Applicant is applying. Delta Dental agrees that the PHI will be held confidential and used or further disclosed only to administer the group dental plan as described in the group dental service contract or as permitted or required by law. Delta Dental and Applicant must comply with all applicable federal and state laws and regulations relating to administrative simplification, security, and privacy of PHI, including the terms of any business associate agreement/addendum that may be required as part of the group dental service contract to be executed between the Applicant and Delta Dental.

Executed thisday of20, for	r the Applicant at:			
		(0	City and State)	
Ву:	Signature	:		
(Print Name and Title)	natt del			
Delta Dental Authorized Signature:				
	Michael G. Hankinso	n, Esq., EVP, Chief	Legal Officer	
BROKER/AGENT INFORMATION				
Broker/Agent Name:		State License:		
National Producer Number:				
Contact Email:	Phone:		Fax:	
Company Name:	SSN/TIN:		Is Company Inc.?	🗌 Yes 🗌 No
Commission Mailing Address:	City:		State:	Zip Code:
Commission(s):	Payable to:			1
Broker/Agent Signature:			Date:	
GENERAL AGENT INFORMATION				
General Agent Name:		State License:		
National Producer Number:				
Contact Email:	Phone:		Fax:	
Company Name:	SSN/TIN:		Is Company Inc.?	🗌 Yes 🗌 No
Commission Mailing Address:	City:		State:	Zip Code:
Commission(s):	Payable to:			
General Agent Signature:			Date:	

#### ELECTRONIC DELIVERY OF DOCUMENTS TERMS AND CONDITIONS

Delta Dental strives to be a green enterprise. As part of Delta Dental's green initiatives, we offer you the opportunity to have your Dental contract-related documents made available to you electronically. If you choose to have your contract-related documents made available to you electronically, the terms & conditions below apply.

- 1. Communication Methods: All communications that we provide to you in electronic form will be provided either (1) by accessing the Delta Dental or Delta Dental's designated administrator website with your user name and password or (2) via email. Documents sent to you through one of these two electronic methods will be considered delivered and received, unless there is an indication that the email address provided is invalid. All written documents delivered to you electronically will be considered "in writing." You should print or download for your records a copy of all electronic communications, this electronic documents disclosure and any other document that is important to you.
- 2. Types of Documents that Will Be Electronically Communicated: Documents available electronically include, but are not limited to: your contract, the Evidence of Coverage (Certificate/EOC) for your enrollees and your notifications.
- 3. How to Withdraw Consent: You may withdraw your consent to transact business electronically by contacting Delta Dental's designated administrator. We may treat your provision of an invalid email address or the subsequent malfunction of a previously valid address as a withdrawal of your consent to receive electronic Communications. A withdrawal of your consent to transact business electronically will be effective only after we have had a reasonable period of time to process your request.
- 4. How to Update Your Records: It is your responsibility to provide us with true, accurate and complete email address, and to maintain and update promptly any changes in this information. You can update your information by contacting Delta Dental's designated administrator.
- 5. Hardware and Software Requirements: In order to access, view, sign and retain electronic documents that we make available to you, you must:
  - Have a device that will connect to the Internet, access to an email account and access to an internet browser.
  - Access to Adobe products will not be required to electronically sign forms but may be necessary to view, download or print documents.
  - Be able to view the disclosures on your device.
  - Have sufficient storage capacity on your computer's hard drive or other data storage unit.

We will update you if there are any changes to the hardware or software requirements that could impact receiving or signing electronic documents.

## Applicant has reviewed the Electronic Delivery Terms and Conditions above and consents to have contract-related documents provided electronically.

Delta Dental Administrator's Use ONLY

Application accepted on:

Delta Dental PPO Group #:	TPA Employer #:
DeltaCare USA Group #:	TPA Employer #:
Delta Dental Secondary PPO Group #:	TPA Employer #:

# Unun

#### Basic Term Life **APPLICATION FOR PARTICIPATION IN** THE SELECT GROUP INSURANCE TRUST Unum Life Insurance Company of America 2211 Congress Street · Portland, Maine 04122

To: The Trustees of The Select Group Insurance Trust and Unum Life Insurance Company of America

1000	010401		
Name	of Fm	nlover//	Applicant _
numb	ULLI		ipplicalli _

Address:

(City)

(State)

requests approval to participate in the above named Group Insurance Trust and that

- Group Life Benefits
- Group Accidental Death & Dismemberment Benefits Group Lifestyle Protection Accidental Death
- Group Lifestyle Protection Life Benefits Group Universal Life Benefits
- & Dismemberment Benefits
- Group Short Term Disability Benefits Group Long Term Disability Benefits

(Zip)

Group Long Term Care Benefits

be made available to its eligible employees under the terms of the Policy(ies) issued to the Trustee(s) of the Trust. The effective date of this insurance or such other date as the Insurance Company approves, whichever is later. If this request is approved, no insurcoverage is to be ance for which evidence of insurability is required will become effective until approved by the Insurance Company at its Home Office.

Is there any group life insurance plan in force or being applied for on some or all employees?  $\Box$  Yes  $\Box$  No

If yes, complete the following or list the prior carriers:

Employee Class	Maximum Amounts	Name of Carrier	Effective Dates (mm/dd/yyyy)	Termination Dates (mm/dd/yyyy

By this application, the Employer/Applicant agrees and accepts the terms of the Trust Agreement for the Trust named above for so long as it elects to participate in the Trust. This includes all amendments to the Trust Agreement and any Rules and Regulations adopted by the Trustee(s) under the same Aareement.

The Employer/Applicant authorizes the Trustee(s) to act as its agent for the purposes set forth in the Trust Agreement. This includes functions relevant to the administration of Group Insurance; including but not limited to: (1) collection of premiums; (2) holding insurance policy(ies); and (3) delegation of agency to insurers. The Employer/Applicant also: (1) agrees to remit regularly the required premium payments; and (2) elects coverage as shown in the Summary of Benefits.

The Employer/Applicant acknowledges that the group policy(ies) under which insurance is provided contain(s) numerous optional provisions which are available in order to provide each employer with the ability to select provisions which meet its own needs. It is understood and agreed that only those provisions which appear in the Summary of Benefits provided to the Employer/Applicant apply to its insurance coverage.

Only approval of this request in writing by the Trustees shall permit the employer/applicant to participate in the above Trust. Insurance will become effective upon approval of the Insurance Company at its Home Office.

Signed at	
(City and State)	(Applicant)
on By:	
(mm/dd/yyyy)	(Signature and Title)
Producer Name: CoPower Administrators, Inc.	Producer Signature:
(Please Print)	
00.0050040	

SS# / Tax ID#: 32-0052349 State ID #: CA

Policy Effective Date:

(mm/dd/yyyy) PRODUCER INFORMATION: For Commission purposes, please list the producers for this application. Use full names, including complete business names, To ensure proper payment of commissions, include each producer's tax identification number (social security number or corporate tax id) and state identification number where applicable. If more than one producer, please be sure to specify the split %. For corporate producers, please specify the signing representative's name and ID #'s.

	PLEASE PRINT ALL INFORMATION CLEARLY						
	Producer Name (Please print full name)	SS# / Tax ID#	State ID# (where applicable)	Split % age (Must total 100%)	Unum Producer # (If known)		
1.	CoPower Administrators, Inc.	32-0052349	CA	100%	570620		
2.							
3.							

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

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Name of Applicant		
Address:	(Street)	
(City) applies to the Unum Life Insurance Com	(State) pany of America, for:	(Zip)
<ul> <li>Group Life Benefits</li> <li>Group Accidental Death and Dismemberment Benefits</li> <li>Group Critical Illness Benefits</li> </ul>	<ul> <li>Group Cancer Benefits</li> <li>Group Short Term Disability Benefits</li> <li>Group Worksite Short Term Disability Benefits</li> <li>Group Long Term Disability Benefits</li> </ul>	<ul> <li>Group Long Term Care Benefits</li> <li>Tax Qualified* </li> <li>Non-Tax Qualified**</li> <li>Nursing Home Insurance</li> <li>Comprehensive Insurance</li> <li>Group Accident Benefits</li> </ul>

Is there any group life insurance plan in force or being applied for on some or all employees? If yes, complete the following or list the prior carriers:

Maximum Amounts	Name of Carrier	Effective Dates (mm/dd/yyyy)	Termination Dates (mm/dd/yyyy)
	Maximum Amounts	Maximum Amounts Name of Carrier	Maximum Amounts     Name of Carrier     Effective Dates (mm//dd/yyyy)       Image: Im

If the Insurance Company approves this application, a policy will be issued. The applicant agrees that acceptance of the policy will be an approval of the policy terms. The policy specifications will be made a part of the policy along with a copy of this form.

Signed at (City and State)	(Applicant)
0N(mm/dd/yyyy)	By:(Signature and Title)
Broker Name: <u>CoPower Administrators, Inc.</u> (Please Print)	Broker Signature:
SS# / Tax ID# (last 4 digits): _2349	Policy Effective Date:

\*The contract for Long-Term Care Insurance is intended to be a federally qualified Long-Term Care Insurance contract and may qualify for Federal and State tax benefits.

\*\*The contract for Long-Term Care Insurance is not intended to be a federally qualified Long-Term Care Insurance contract.

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