



# Your One Stop HR Solution

Award-winning HR Solutions for Your business

## HR Intelligence at Your Fingertips

We're committed to helping you stay compliant. Our HR Library is your online source for must-have HR tools, forms and guidance. We can provide you with expert guidance on topics like COBRA, health care reform and human resources.



## Your Round-the-Clock Online HR Department



### Federal Compliance Help

Easy-to-understand information on major federal employment laws including COBRA, HIPAA, FMLA and USERRA.



### State-Specific Guidance

Attorney-reviewed state-by-state guidance including continuation of benefits, minimum wage and much more.



### Fast Answers to Your Questions

Our FAQ sections deliver the answers you're looking for quickly and efficiently.



### Robust Library Source

Hundreds of forms, sample policies, checklists, and a sample employee handbook are available for download and customization.



### Hiring & Termination Resources

A wide range of resources to simplify the hiring and termination process—a must-read for every hiring manager in your company.



### Online HR Tools

Streamline workflows and save your staff time with our online job description builder, salary benchmarking and total compensation statement tools.



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# We're Here to Help You Comply



As part of our dedication to supporting your business, we're offering you a subscription to the HR Library—your attorney-reviewed source for HR news, tools, forms and training.

## Your Single Source for...

- The latest health care reform tools and guidelines
- How to interview, hire and terminate employees
- How to conduct performance reviews at every level
- Interactive tools including:
  - Job description builder
  - Performance review builder
  - Salary benchmarking tool
  - Total compensation statement builder
  - Federal and state employee handbook generator
- Customizable employee handbook
- State and federal compliance information
- State labor laws guidance



*The HR Library has the answers you need*

*24 hours a day,*

*7 days a week*

Provided by:

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